

Information on the processing of personal data Suppliers and Consultants

This information is provided pursuant to articles 13 and 14 of Regulation (EU) 2016/679 "on the protection of natural persons with regard to the processing of personal data, as well as the free circulation of such data" (hereinafter, "GDPR") and Italian Legislative Decree 196/2003, as amended by Italian Legislative Decree 101/2018.

Data Controller and Data Protection Officer

The data controller is the **Participatory Foundation called "DARE – Digital Lifelong Prevention"**, with registered office in Bologna, Galleria Ugo Bassi n. 1, tax code 91452980377, info@fondazionedare.it. The Data Protection Officer can be contacted by email at dpo@fondazionedare.it.

Purposes of the processing

Personal data are processed for:

- a. signing a contract intended for the use of a service provision, including freelance services;
- b. fulfilment of the obligations set forth by current legislation, including those set forth in the tax and accounting fields;
- c. defense of a right in court.

Legal basis for processing and nature of data provision

The legal basis for the processing is to be found, distinguishing between the purposes, in:

- a. art. 6, paragraph 1, letter b) (processing for the performance of a contract or pre-contractual measures) of the GDPR;
- b. art. 6, paragraph 1, letter c) (processing for legal obligations) of the GDPR;
- c. art. 6, paragraph 1, letter f) (legitimate interest of the owner) and 9, paragraph 2, letter f) (defense of a right in court) of the GDPR.

The provision of personal data is mandatory for the purpose of establishing the contractual relationship. Any refusal will make it impossible to establish such a relationship.

Processing methods

The data will be processed with electronic, digital, computer, telematic and analog tools, in full compliance with the law, according to principles of lawfulness and correctness and in a way to protect confidentiality. In any case, personal data will not be subject to an automated decision-making process, nor will they be transferred to a country outside the European Economic Area (EEA, i.e. EU, in addition to Norway, Liechtenstein, Iceland).

Categories and sources of data processed.

The processing may involve the following types of personal data:

1. Personal identification information:
 - Name and surname
 - Date of birth
 - Tax code

- Residential address
- Email address
- Telephone number

2. Legal information:

- Data related to convictions and crimes from Criminal Records
- Information from the Registry of administrative sanctions dependent on crime

3. Employment information:

- Data contained in the DURC (Single Insurance Contribution Payment Certificate)

These data are obtained through:

- Online platforms for procurement of goods and services
- Direct provision by data subject
- Submission by the company or firm to which data subject belongs

Data collection occurs in the context of executing contractual or pre-contractual relationships.

Recipients of personal data

Data may be communicated to:

- Revenue Agency and other Public Administrations and Authorities;
- Italian Ministry of University and Research and Italia Ministry of Economy and Finance;
- Invitalia;
- Auditor, as an independent data controller, who, for the purposes of the correct execution of regulatory and contractual obligations, may communicate the data to CONSOB, to the Judicial Authority or to bodies delegated by them, as well as to the Guardia di Finanza or to another body authorised by law;
- banks for crediting of fees and consideration;
- third parties, appointed as Data Processors pursuant to art. 28 of Regulation (EU) 2016/679, with reference to the management of IT services or systems, accounting, tax and payroll processing consultancy, as well as for specific support relating to the Foundation's own activities.

Retention period of personal data

Personal data will be stored, in relation to each purpose, for the following periods:

- until the termination of the contractual relationship with the DARE Foundation, in relation to the stipulation and execution of the contract for the provision of services or professional services;
- up to 10 years from the termination of the contractual relationship with the DARE Foundation, or for longer periods provided for by any laws or regulations, in relation to the fulfilment of legal obligations to which the DARE Foundation is subject;
- for the period necessary for the defense of rights in court, in relation to this purpose.

Rights of data subject

Pursuant to articles 15-18 and 20-21 of the GDPR, data subject has the right:

- to obtain information in relation to the purposes for which personal data are processed, the period of processing and the subjects to whom the data are communicated (right of access);
- to obtain the rectification or integration of inaccurate personal data (right to rectification);
- to obtain the deletion of personal data in the following cases (a) the data are no longer necessary for the purposes for which they were collected; (b) he/she has withdrawn his/her consent to the processing of data processed on the basis of his/her consent; (c) he/she has opposed the processing of personal data concerning him/her in the event that they are processed for our legitimate interest;

or (d) the processing of his/her personal data is not compliant with the law. However, we point out that the retention of personal data by the data controller is lawful if it is necessary to allow compliance with a legal obligation or to ascertain, exercise or defend a right in court (right to erasure);

- to obtain that the personal data concerning him or her are only stored without any other use of them in the following cases: (a) the accuracy of the personal data is contested by data subject, for the period necessary to allow us to verify the accuracy of such personal data; (b) the processing is unlawful but data subject opposes the erasure of the personal data; (c) the personal data are necessary for data subject to ascertain, exercise or defend a right in court; (d) data subject has objected to the processing and we are awaiting verification as to whether our legitimate grounds for processing prevail over those of data subject (right to restriction of the processing), (e) if there is a public interest;
- to obtain the cessation of processing in cases where personal data are processed for our legitimate interest and the existence of this interest is contested (right to object);
- to receive in a commonly used, machine-readable and interoperable format the personal data concerning you processed by automated means, if they are processed pursuant to a contract or based on consent (right to data portability).

You may exercise your rights by contacting the data controller directly at the contact details detailed above.

Finally, if data subject wishes to submit a complaint regarding the ways in which his/her data is processed, or regarding the management of a proposed complaint, he/she has the right to submit a request directly to the Supervisory Authority (Italian Data Protection Authority: www.gpdp.it) or to take appropriate legal action (art. 79 of the GDPR).